



# FEC

## Agent Guide

The site is designed for modern browsers with versions compatible from 2016 onwards.

Windows: Edge / FireFox / Chrome  
Mac: Chrome / Safari



# Your Account

# Setting Up Your Account

## OPTION 1

- > Go to **agentaccess.fareast.net.au**
- > Click on the **REQUEST ACCESS** tab
- > Fill out your details and hit the **SUBMIT** button
- > A representative from Far East Consortium will be in touch to finalise your project access.

## OPTION 2

Request via Master Agency.

## OPTION 3

If your company already has an account, the Agency Manager can set you up.

Once your account has been set-up, you will receive an email asking you to complete the final steps of your account set-up.

[Login](#) [Request Access](#)

## REQUEST ACCESS

Enter your details below to request access.

First name

Last name

Company

Email address


Confirm email address

Phone Number

**SUBMIT**

[Support](#) [Forgot password](#)

Login Request Access

agentaccess

**Welcome to Agent Access  
for Far East Consortium.**

Email address

Password

**LOGIN**

Support [Forgot password](#)

## Logging In

- > Go to **agentaccess.fareast.net.au**
- > Click on the **LOGIN** tab
- > Fill out your details and hit the **LOGIN** button

You will then be taken directly to your Agent Access dashboard, where you can access your projects.

# Forgotten Password

- > Click on **FORGOT PASSWORD** on the bottom right-hand corner of your log-in page and follow the prompts.
- > You will then receive an email with steps to set up your new password



[Login](#) [Request Access](#)

agentaccess

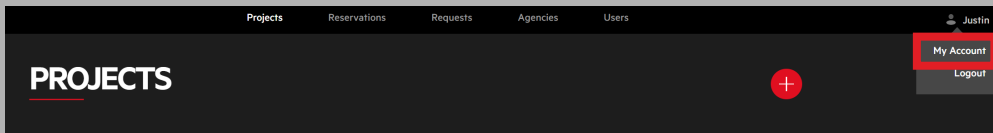
**Welcome to Agent Access  
for Far East Consortium.**

Email address

Password

**LOGIN**

Support [Forgot password](#)



# Account Information

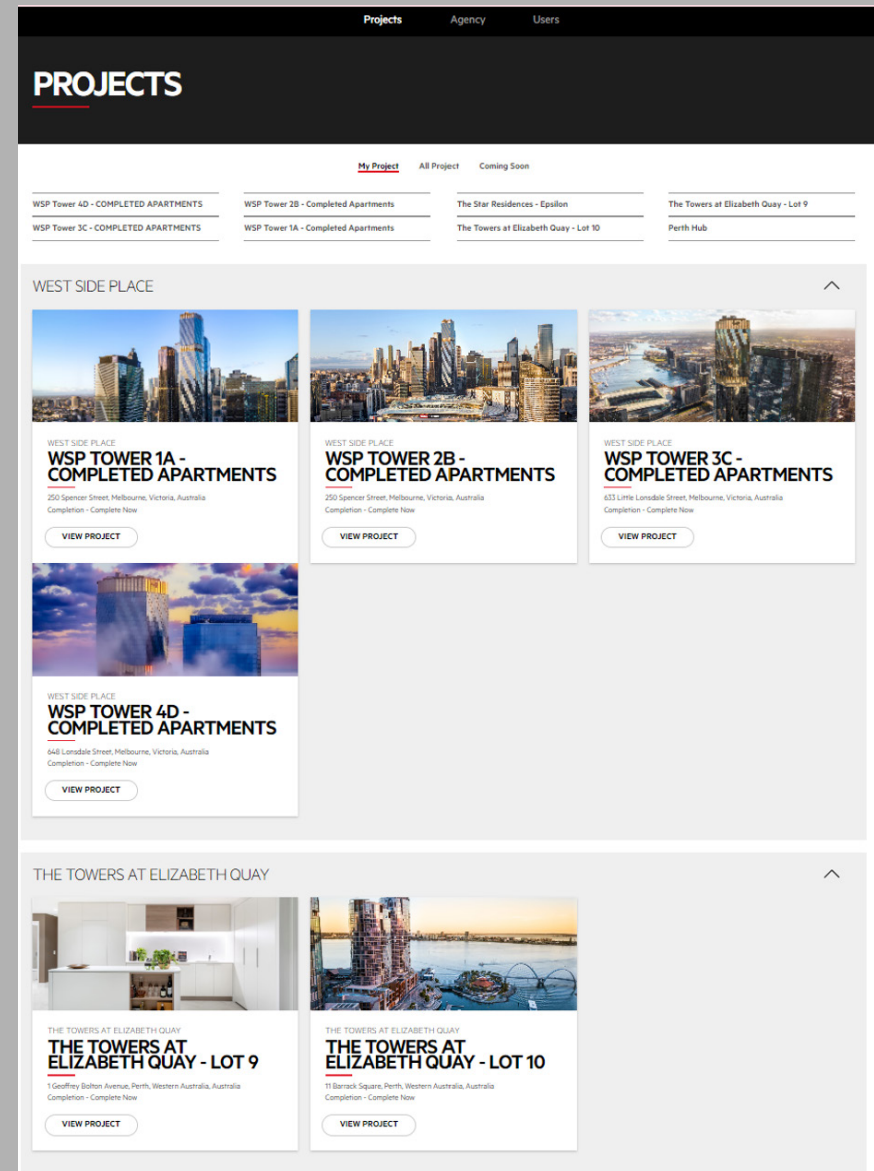
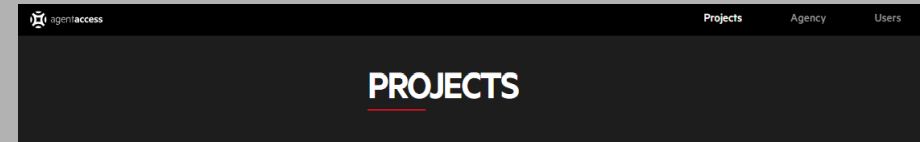
To access your account information and update, simply click on your name in the top right corner and select **MY ACCOUNT** from the drop down menu. You can also change your password here.



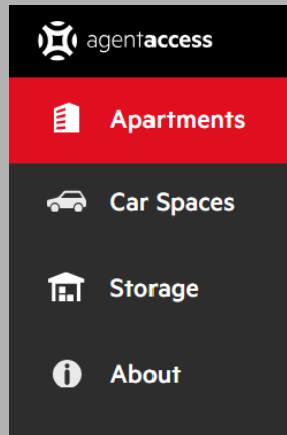
# **Project & Apartment Information**










# Accessing Projects

> You will only see **PROJECTS** that are assigned to you. You can however request access to any project, which will come through to Far East Consortium to approve.







<b>6303B</b>  A\$579,300 SOLD 1 BED + STUDY	<b>6304B</b>  A\$591,800 SOLD 1 BED + STUDY	<b>6305B</b>  A\$671,800 SOLD 1 BED + STUDY
<b>6203B</b>  A\$578,700 SOLD 1 BED + STUDY	<b>6204B</b>  A\$591,200 SOLD 1 BED + STUDY	<b>6205B</b>  A\$661,200 SOLD 1 BED + STUDY
<b>6103B</b>  A\$578,100 RESERVED 1 BED + STUDY	<b>6104B</b>  A\$590,600 SOLD 1 BED + STUDY	<b>6105B</b>  A\$668,100 AVAILABLE 1 BED + STUDY


# Apartment Matrix View


The Apartment Matrix displays all the apartments available within the project.

It appears once you click on your chosen **PROJECT**.

Apartments are displayed in the following states:

- > White = AVAILABLE
- > Grey = RESERVED
- > Black = SOLD

For both Matrix and List View search results can be filtered by clicking on this icon . You can search by status, configuration and orientation. To close the filter simply click on the icon again.

A printable PDF of the matrix can be created by clicking on this icon: 

You can Export the data if needed.

# Apartment Tiles

The matrix displays all apartments in the project tower. The following information is shown on each tile:







- 1 Apartment number.
- 2 Total price in Australian dollars - this is the price of the apartment (plus car park and storage is attached to this apartment).  
*\*You can click on the apartment tile to view a breakdown of the price across: total / apartment / car park / storage*
- 3 Apartment sales status. This is also reflected in the colour of the apartment tile.
- 4 Apartment configuration.

## Hover over

Simply hover over the following the 'i' icon to view a snapshot of apartment information.



Contact Master Agency or Developer directly to reserve an apartment.


<b>12417</b>  A\$270,000 SOLD 1 BED	<b>12418</b>  A\$280,000 SOLD 1 BED	<b>12419</b>  A\$290,000 SOLD 1 BED + STUDY
<b>12404</b>  A\$230,000 AVAILABLE 2 BED 2 BATH	<b>12405</b>  A\$240,000 AVAILABLE 1 BED + STUDY	<b>12406</b>  A\$250,000 RESERVED 2 BED 2 BATH


Hover over view

<b>3007</b> <b>A\$320,000</b> TYPE: B2 AVAILABLE	 INTERNAL AREA 82m <sup>2</sup> TOTAL AREA 82m <sup>2</sup>
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6105B ×

FLOORPLAN



[Download Floorplan](#) 

[Email PDF](#)

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**TOTAL PRICE**  
A\$668,100

APARTMENT	CAR SPACE	STORAGE
A\$668,100	A\$0,000	A\$0,000
PRICE PER M <sup>2</sup>	LEVEL	INT AREA
\$9390	61	71.15
CONFIG	TYPE	EXT AREA
1 BED + STUDY	Q9_c	0
ASPECT	TOTAL AREA	CAR PARK
	71.15	

**STORAGE**

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[SHORT LIST](#)

# Further Apartment Information

## Click


Clicking on any apartment will bring up additional details for each apartment. This is also where you can download or email a floorplan.

# Apartment List View

You can also view the apartments in **LIST VIEW**. Simply click on the LIST toggle button:




You can revert to **MATRIX VIEW** at any time by clicking on the **MATRIX** toggle button.

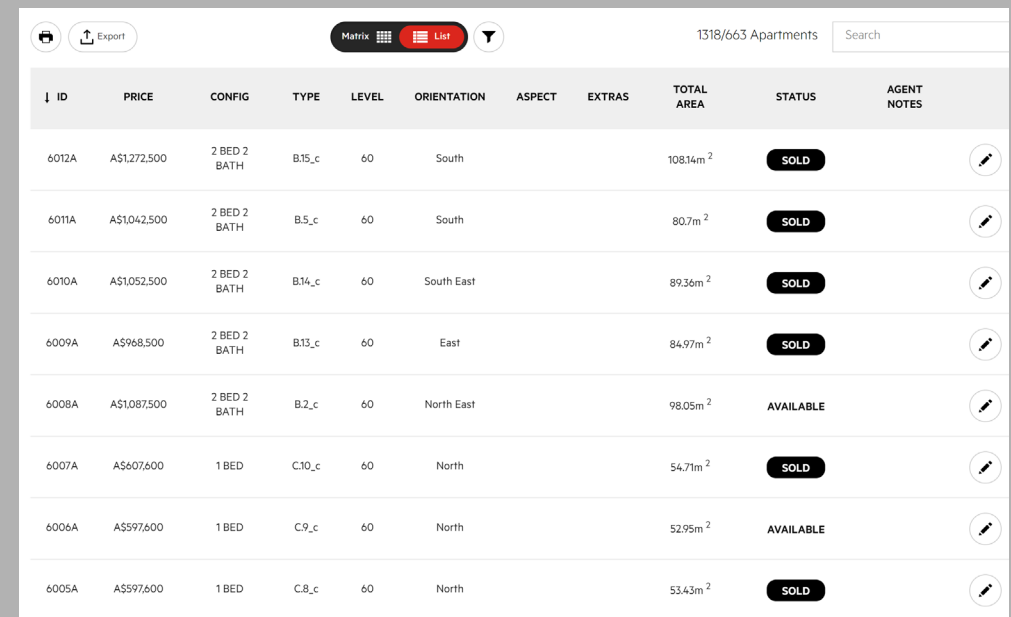
You can view apartment information by clicking on the  icon located on the right-hand side of each apartment listing









You can sort the order of your apartment by clicking on any of the headings:

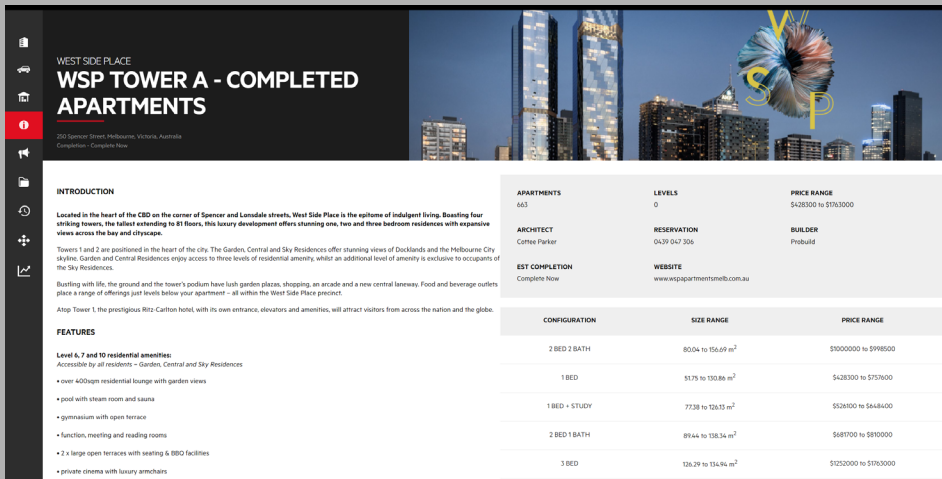
ID	PRICE	CONFIG	TYPE	LEVEL	ORIENTATION	ASPECT	EXTRAS	TOTAL AREA	STATUS	↓ FIRB
----	-------	--------	------	-------	-------------	--------	--------	------------	--------	--------

For both Matrix and List View search results can be filtered by clicking on this icon: 

You can navigate through additional pages and adjust how many apartments you see per page at the bottom of the page.



↓ ID	PRICE	CONFIG	TYPE	LEVEL	ORIENTATION	ASPECT	EXTRAS	TOTAL AREA	STATUS	AGENT NOTES
6012A	A\$1,272,500	2 BED 2 BATH	B15_c	60	South			108.14m <sup>2</sup>	SOLD	
6011A	A\$1,042,500	2 BED 2 BATH	B5_c	60	South			80.7m <sup>2</sup>	SOLD	
6010A	A\$1,052,500	2 BED 2 BATH	B14_c	60	South East			89.36m <sup>2</sup>	SOLD	
6009A	A\$968,500	2 BED 2 BATH	B13_c	60	East			84.97m <sup>2</sup>	SOLD	
6008A	A\$1,087,500	2 BED 2 BATH	B2_c	60	North East			98.05m <sup>2</sup>	AVAILABLE	
6007A	A\$607,600	1 BED	C10_c	60	North			54.71m <sup>2</sup>	SOLD	
6006A	A\$597,600	1 BED	C9_c	60	North			52.95m <sup>2</sup>	AVAILABLE	
6005A	A\$597,600	1 BED	C8_c	60	North			53.43m <sup>2</sup>	SOLD	



**WEST SIDE PLACE  
WSP TOWER A - COMPLETED  
APARTMENTS**

250 Spencer Street, Melbourne, Victoria, Australia  
Completed - Complete View

**INTRODUCTION**

Located in the heart of the CBD on the corner of Spencer and Lonsdale streets, West Side Place is the epitome of indulgent living. Boasting four striking towers, the tallest extending to 39 floors, this luxury development offers stunning one, two and three bedroom residences with expansive views across the bay and cityscape.

Towers 1 and 2 are positioned in the heart of the city. The Garden, Central and Sky Residences offer stunning views of Docklands and the Melbourne City Skyline. Garden and Central Residences enjoy access to three levels of residential amenity, whilst an additional level of amenity is exclusive to occupants of the Sky Residences.

Bustling with life, the ground and the tower's podium have lush garden plazas, shopping, an arcade and a new central laneway. Food and beverage outlets place a range of offerings just levels below your apartment – all within the West Side Place precinct.

Atop Tower 1, the prestigious Ritz Carlton hotel, with its own entrance, elevators and amenities, will attract visitors from across the nation and the globe.

APARTMENTS	LEVELS	PRICE RANGE
663	0	\$428300 to \$1763000
ARCHITECT	RESERVATION	BUILDER
Corrie Parker	0439 047 356	Probuild
EST COMPLETION	WEBSITE	
Complete Now	www.wspapartmentsmelb.com.au	

CONFIGURATION	SIZE RANGE	PRICE RANGE
2 BED 2 BATH	80.04 to 156.69 m <sup>2</sup>	\$1000000 to \$198500
1 BED	51.75 to 100.88 m <sup>2</sup>	\$428300 to \$737000
1 BED + STUDY	77.38 to 126.53 m <sup>2</sup>	\$528500 to \$648600
2 BED 1 BATH	89.44 to 138.34 m <sup>2</sup>	\$687700 to \$810000
3 BED	126.29 to 154.94 m <sup>2</sup>	\$1212000 to \$1763000

**FEATURES**

**Level 6, 7 and 10 residential amenities:**  
Accessible by all residents – Garden, Central and Sky Residences

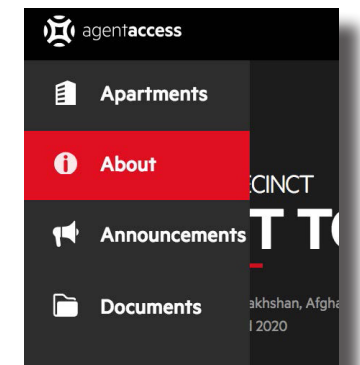
- over 400sqm residential lounge with garden views
- pool with steam room and sauna
- gymnasium with open terrace
- function, meeting and reading rooms
- 2 x large open terraces with seating & BBQ facilities
- private cinema with luxury armchairs

# Project Summary

Project Summary is displayed within the **ABOUT** section of a project.

It can be accessed by clicking on the second icon in the left-hand side menu.

This will provide you with a key snapshot of the project information.



agentaccess

- Apartment
- About**
- Announcements
- Documents



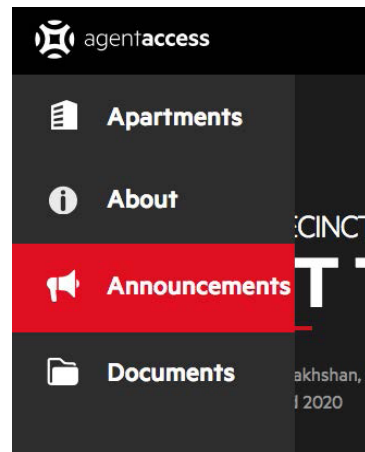
# Announcements

Project announcements are displayed within the **ANNOUNCEMENTS** section of your project.

It can be accessed by clicking on the third icon in the left-hand side menu.

This will provide you with any key announcements from Far East Consortium relating to the project.

New Announcements will pop up once when you next login.



## Matrix Announcement

### **BONUS EXTENDED TO 29TH FEB 2024!**

Commission 5% + 3% to be used however you like, as purchaser rebates or offers, or take some or all as commission.

Bonus for Reservations on or after 3rd October 2023.

\$5000 - 1 Bedroom Sales\*

\$7500 - 1 Bedroom + Study Sales\*

\$10000 - 2 Bedroom Sales Sales\*

\*Sales must be unconditional before 29th Feb 2024 to be eligible for the bonus payment.

Blinds installed and FIRB application Fee paid on apartment inc Carparks and storage under \$1,000,000.

High Rise apartments include Fridge and Washer/dryer and pendant lighting.

### **INSPECTIONS**

Inspections can be arranged in the onsite display apartments, please contact Johnny Ng or book through booking link (noted below) for an appointment.

All Completed Available apartments can also be inspected.

Appointments can be booked online

<http://westsideplacebooking.as.me/agent>

WEST SIDE PLACE

WSP TOWER 1A -  
COMPLETED  
APARTMENTS

250 Spencer Street, Melbourne, Victoria, Australia  
Completion - Complete Now

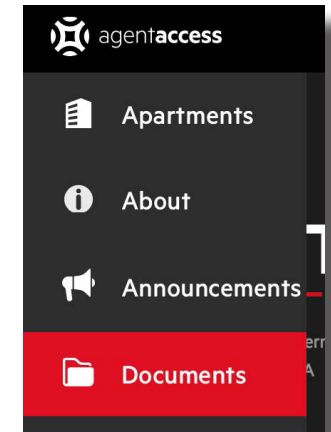
Marketing
Floorplans
Contract
Images
Viewline
News & Updates

DOCUMENT NAME	SIZE	DOCUMENT NAME
BC Offer to Local Investors -May 23	0.13MB	BC Securities - Freedom March 2023
BC Securities - Prime March 2023	0.13MB	BCs Non Resident Offer -May 23

# Documents

Project documents such as marketing materials & contracts are displayed within the **DOCUMENTS** section of a project.

It can be accessed by clicking on the fourth icon in the left-hand side menu.



- The Marketing tab will provide you with key marketing materials such as the sales manual, brochure, flipbook, furniture packages etc.
- The Floorplans tab lists all the floorplan types – opening the floorplan allows you to see the residences that fall under this type.
- The Contract tab includes all contracts and certificates - contract of sale, EOI registration form, owners corp certificate, FIRB certificate etc.
- The Image tab includes images of the apartments, amenities etc.
- The Viewline tab contains relevant viewlines.
- The News & Updates tab contains Articles and Construction updates.




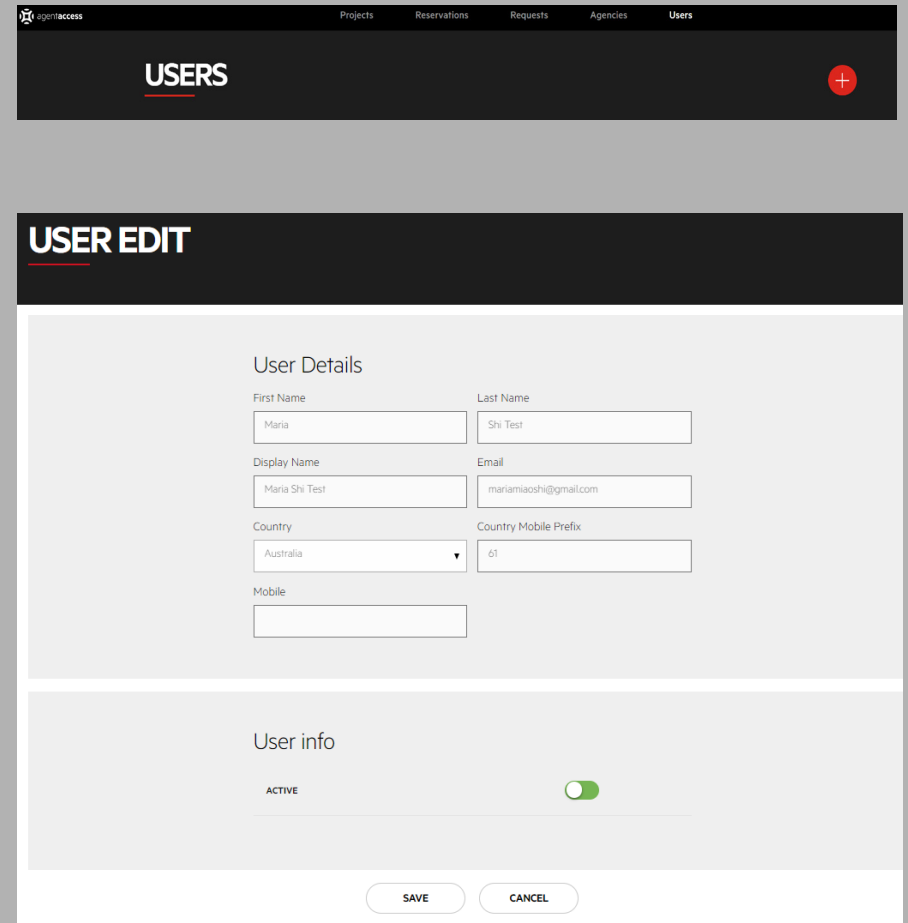
**Users**



# Viewing & Editing Users

Only Agency Managers can update Users.

- 1 Click on **USERS** in the top main menu. This will bring up all of your users.
- 2 To edit user information and permissions, click on: 
- 3 Ensure to save any changes by clicking the **SAVE** button.



The screenshot shows the agentaccess interface. At the top, there is a navigation bar with the agentaccess logo and menu items: Projects, Reservations, Requests, Agencies, and Users. Below this, a dark header contains the word 'USERS' in white, with a red plus icon to its right. The main content area is titled 'USER EDIT' and contains a form for editing user details. The form is divided into two sections: 'User Details' and 'User info'. The 'User Details' section includes fields for First Name (Maria), Last Name (Shi Test), Display Name (Maria Shi Test), Email (mariamiaoshi@gmail.com), Country (Australia), Country Mobile Prefix (61), and Mobile. The 'User info' section includes a toggle switch for 'ACTIVE', which is currently turned on. At the bottom of the form, there are two buttons: 'SAVE' and 'CANCEL'.

## USER EDIT

### User Details

First Name	Last Name
<input type="text" value="Maria"/>	<input type="text" value="Shi Test"/>
Display Name	Email
<input type="text" value="Maria Shi Test"/>	<input type="text" value="mariamacshi@gmail.com"/>
Country	Country Mobile Prefix
<input type="text" value="Australia"/>	<input type="text" value="61"/>
Mobile	
<input type="text"/>	

### User info

ACTIVE

# Removing Access for Users

For example, if somebody leaves your company or changes positions

> If you want to delete a USER/AGENT due to a duplicate, click the ACTIVE toggle so that it displays RED (inactive).

